



Building Twentyone Volunteer Packet

Do you want to help shape our future leaders? Do you want to help a teenager find their place? Do you have just a little time you would like to donate helping teens in safe and fun environment? If so then Building Twentyone needs you. Here at Building Twentyone, we offer after school drop in, programs for the teens, and even assistance with their homework. We have fun activities with our Drop-in facility, 5th Quarter parties, a skate park, and more. Building Twentyone creates a positive youth culture. We assist teenagers in finding their purpose and passion while helping them create influential habits.

What are ways I can volunteer?

The volunteers at Building Twentyone do not have to work directly with the teenagers. They can work behind the scenes as well. This can be from assisting in coordinating events with the staff to working one on one with the teenagers. You can volunteer as much or as little as you want.

How do you become a Building Twentyone Volunteer Team Member?

1. Fill out Volunteer form at <http://www.buildingtventyone.org>
 - click on Volunteer tab at top of website.
2. Volunteers will be contacted by Building Twentyone Staff to schedule a short interview.
3. Volunteers will be contacted by a Staff member to submit availability.
4. Attend an orientation.

Being a member of the Building Twentyone Team is an incredible experience and privilege. You will certainly not regret it! This process helps Building Twentyone insure that volunteers are placed where they are best able to use their talents and abilities to adequately serve our population. Once these steps are completed, you're ready to jump in.

You can volunteer for a couple hours a week, or the entire time we're open! Your schedule can be as flexible as you need it to be!

Volunteer Opportunities

1) After School Drop-in Volunteer

- Monday - Thursday. 2:30 PM – 6 PM.
- Activities include:
 - Greet and assist teens with registration process
 - Assist in setting up snacks
 - Helping with homework or tutoring

- Engage teens through conversations, facilitating activities and games
- Set-up and clean up

Skills or Experience:

- Passion and positive attitude for working with 7th-12th grade students
- Willingness to take initiative in an energetic environment.
- Ability to help resolve conflicts and engage with students in conversations
- Personality to connect and build relationships
- Ability to provide tutoring in an area of study especially: Math, English, Science, Foreign Language (certainly not required, but it would really help)

2) Cleaning and Maintenance

- Mondays. 5:30 - 7pm
- Also on an as needed basis throughout the year
- Activities include:
 - Sweeping and mopping all floors as needed, including computer lab, lobby, loft, hallway, and skate park.
 - Cleaning bathrooms including washing toilets, mirrors, and sinks, replacing/refilling toilet paper and paper towel dispensers.
 - Removing trash from all waste receptacles in facility
 - Making minor repairs as needed (please let the staff know of any skilled trade you may have)

Skills or Experience:

- Positive attitude
- Willing to serve
- Please let a staff member know if you have experience or skills in plumbing, carpentry, heating, electrical, or any other trade that would be helpful to the maintenance of Building Twentyone

3) Program Directors or Assistants

Our CORE Programs are youth driven and focus on 6 areas of interest: Education, Leadership, Business and Money Management, Visual and Digital Arts, Music performance and Technology, and Community.

- Weekly. Times will vary based on the program schedule
- Activities include:
 - Support hands on activities for youth in areas of interest
 - Assist in leading workshops including setup and cleanup
 - Providing a fun and exciting, hands-on teaching and learning environment

Skills or Experience:

- Mentoring youth in building skills based on the program you are directing or assisting
- Comfortable supporting youth driven initiatives and programs

- Able to bring new and creative ideas
- Knowledge in your program or area of interest

4) Skate Park

- Tuesday: 5-9pm, Wednesday: 5-9pm, Thursday: 5-9pm., Friday: 6-11pm, Saturday: 3-10pm
- Activities include:
 - Welcoming riders and assisting with check in
 - Running snack bar and pro shop
 - Clean-up as needed

Skills or Experience:

- Positive and teachable attitude
- Reliable schedule, meaning you will be there when you say you are.